

MINUTES

for

NOVEMBER 11, 2024

The Regular GVFPD Board meeting was called to order by President Burk at 7:00pm

Board of Directors Members present: President Dave Burk, Vice President Warren Jones, Treasurer David Thompson, Secretary Berton Lee Lamb, Director Steve Groeteke.

Fire Department Members present: Dan Knox (Chief), Tom Hausfeld (CWPPIT), Amari Victoria (Recording Secretary).

Public Members present: Steve Cummings, Linda Petrie, Jim Petrie, Elisabeth Menning, Les Thurman

Secretary's Report

Action Secretary Lamb moved to Approve the Minutes for October 14, 2024, as corrected. Treasurer Thompson seconded. Motion carried 5-0.

Treasurer's Report

A detailed Treasurer's Report is included in the November 11, 2024 Board Packet.

Treasurer Thompson summarized the spreadsheet included in the Board Packet and described the process for summarizing the Report for inclusion as a Convenience Copy for the GVFPD website.

Action Secretary Lamb moved to Approve the Treasurer's Report. Director Groeteke seconded. Discussion: It was noted that although a summary will be posted to the GVFPD website, the full Treasurer's Report will be available for public review upon request of the Administrative Officer. Motion carried 5-0.

Chief's Report

Chief Dan Knox's report is included in the November 11, 2024, Board Packet.

Operations

Chief Knox reported that there were seven calls, six Emergency Medical Services (EMS) calls and one recovery.

The GVFPD Christmas party will be held on Saturday, January 11, 2024, starting at 5:00pm at the University of Denver (DU) Mountain Campus.

The Firehouse Subs grant, which is pursued/renewed every 3 years, will end in April of 2025. There will be some work involved in renewing this grant.

The Squad 2 vehicle is having some ongoing mechanical issues. It is due for replacement in 2026. However, considering the frequency of issues and cost of repairs, Chief Knox is planning to move its replacement up to Spring of 2025. Once replaced, Squad 2 will temporarily be used for hauling the CWPPIT trailer.

Training

Chief Knox noted his appreciation for Import Auto. They have been providing vehicles for Extrication Training sessions; bringing vehicles to the training, then removing them after the training is completed.

Poudre Canyon Fire Protection District has invited GVFPD to attend their vehicle extrication training session on Saturday, November 16, 2024.

Chief Knox described the advanced training included in the Incident Command System (ICS) training session—designated ICS300.

Chief Knox mentioned that UCHHealth's cooperation with EMS has been much improved since last year.

Facilities

The cover for the generator and propane line at Station 1 is complete. The cost was just over \$2000 (as estimated).

Two new Operations volunteers have joined GVFPD and will take their oath during the January 2025 Board of Directors meeting. The total number of volunteers members is now 19.

Administration

The Administrative Officer reported to Chief Knox about findings regarding insurance comparisons and GVFPD's current insurance carrier. Inquiries from the Board included the value of reviewing the insurance policy and the timing of renewal. (The policy expires in the Spring of 2025. Policy renewal occurs during March/April of 2025.); the value in receiving a comparison of costs from various providers; and setting a policy of comparing policies every 3 years. Further discussion resulted in the idea that the costs of other services (e.g. legal, banking, etc.) should be reviewed on a regular basis.

The administrative report also included an update on transferring emails from .COM to .GOV. It is estimated that the GVFPD business emails could be transitioned easily. Emails on personal servers will need to be moved by the email recipient to the new host. Those emails can then be deleted from personal accounts.

Details of the Administrative Officer's report are in the Board Packet. The good staff work was commended. Further Board discussion centered on a few portions of the proposed accessibility policy that need further review and re-wording before approval.

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Action: Treasurer Thompson moved to accept the grant for the Commonlook license from the Colorado Statewide Internet Authority. Vice President Jones seconded.

Discussion included clarification of whether the GVFPD Handbooks will be made accessible under this license.

Motion Carried 5-0.

Action Treasurer Thompson moved to direct Chief Knox to begin a comparison of insurance carriers and report the status of this comparison at the December 9, 2024, Board meeting. Secretary Lamb seconded. Motion carried 5-0.

Action WITHDRAWN President Burk moved approval of the Policy for Electronic Records and Website Document Retention. Secretary Lamb seconded. After discussion, President Burk withdrew his motion and Secretary Lamb withdrew his second.

CWPPIT

Coordinator Hausfeld summarized the report included in the November 11, 2024, Board Packet.

The Board discussion clarified that the CWPPIT Coordinator would contact the Glacier View Meadows (GVM) Homeowners Association (HOA) about use of the air curtain burner. It was noted that the air curtain burner benefits the HOA by eliminating open burning of the HOA's slash pile. Also asked was whether other slash piles could or should be consolidated with the GVM slash pile so that there would be a single location for slash pile burning using the curtain burner. Further clarification was sought regarding advertising for CWPPIT's work because that division of the GVFPD provides mitigation assessments to an area larger than just GVM. It was noted that the Denver University Public Information Officer (PIO) could be utilized for advertising. Discussion included whether the Ambassadors' assessments are as strict as they need to be. The Bronze, Silver and Gold level assessments were explained. The connection between assessments and insurance premiums was discussed. It was pointed out that the Gold level assessment is actually an inspection.

Committee Reports

Budget Committee

No update.

Unfinished Business

Designated Election Official (DEO): Vice President Jones introduced Steve Cummings as a candidate for DEO.

ACTION Director Groeteke moved to appoint Steve Cummings as the GVFPD Designated Election Official. Motion carried 5-0.

New Business

Strategic Planning: Vice President Jones raised the issue of strategic planning for the GVFPD. He noted that if the GVFPD Board of Directors was going to build a strategic plan for the department, the Board

should begin as soon as practical. The Board discussed the difference between strategic planning and operational planning. The difference between a 3–5-year plan, and a 5+ year plan was discussed. The Board’s discussion considered the benefits of these planning processes. No action was taken.

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Public Comments:

Les Thurman, speaking as a District member, mentioned the progress that has been made to make things come together, to make improvements in the GVFPD.

Directors Comments:

Director Groeteke thanked the CWPPIT, and complimented its impact, as well as complimenting Administrative Officer Ashley Johnson for her work.

Secretary Lamb appreciated Recording Secretary Victoria, praised CWPPIT mitigation efforts, Chief Knox, and the Administrative Officer.

Treasurer Thompson mentioned appreciation for the CWPPIT mitigation volunteer group, as well as Chief Knox, and the Administrative Officer.

Vice President applauded the Emergency Division of GVFPD, Recording Secretary Victoria, DEO Cummings and Budget Committee Chair Fred Delano.

President Burk commented on the night and day difference in the GVFPD since he became involved, today vs. the past. He stated, “We’ve come a long way baby!”.

Adjournment:

Action Director Groeteke moved to adjourn the regular meeting of the GVFPD Board. Vice President Jones seconded. Motion carried 5-0.

President Burk declared the meeting adjourned at 9:14pm MST.

Respectfully Submitted,



Berton Lee Lamb
Secretary
and Amari Victoria
Recording Secretary

Board Actions

Approved unanimously the Treasurer’s Report.

Directed unanimously Chief Knox to begin a comparison of insurance carriers and report the status of this comparison at the December 9, 2024, meeting.

Approved unanimously the SIPA grant received by GVFPD.

Approved unanimously the appointment of Steve Cummings as the GVFPD Designated Election Official (DEO).

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