

Glacier View Fire Protection District

MINUTES for AUGUST 12, 2024

Meeting was called to order by Vice President Jones at 7:00pm

Board of Directors present: Vice President Jones, Treasurer Thompson, Secretary Lamb
Director Groeteke.

Excused Absence: President Burk.

Fire Department Members present: Peter Henderson (Assistant Chief) Tom Hausfeld
(CWPPIT Coordinator), Henry Hudson (CWPPIT)

Public Members present: Les Thurman, Larry Peterson and Fred DeLano.

Action Vice President Jones requested that the Agenda be accepted. Agreed without dissent.

Secretary's Report

Action Secretary Lamb moved to accept the Minutes of July 8, 2024 as amended by adding discussion about approval of the District's Organizational Chart and its placement in the Members' Handbook.

Director Groeteke seconded.

Motion Carried 4-0

Secretary Lamb reported that a Recording Secretary has not yet been appointed. Discussion followed about the role of the Recording Secretary.

Treasurer's Report

Treasurer Thompson reported on the financial status of the District including the transfer of \$150,000 from the Capital Reserve Account to the Operations account, fee for EMT training was paid, and needed apparatus repairs were paid. The Treasurer summarized the annual P&L statement and discussed the challenges of making the accounting spreadsheets "accessible." The report of checks exceeding \$1,000, the status of banking arrangements, and progress on seeking a higher interest rate on the District's money market accounts were discussed.

Action Director Groeteke moved to approve the Treasurer's Report. Vice President Jones seconded.

Motion Carried 4-0.

Treasurer Thompson reviewed the proposed modification of financial procedures which had been Tabled during the July 8, 2024 Board meeting. This proposed policy is in the Board Packet.

Action Treasurer Thompson moved to approve the modified financial procedures. Vice President Jones seconded.

Discussion clarified the proposed procedures including the Treasurer's ability to make changes, conformity with the Capital Plan, and clarification of bank fee structures as applied to the District's accounts

Motion Carried 4-0.

Chief's Report

Assistant Chief Henderson summarized the Chief's Report as included in the Board Packet.

Assistant Chief Henderson described his experience in working 11 days on the Alexander Mountain Fire. He described the terrain, roads, access, and mitigation situation as being similar to Glacier View; especially filings 9, 10, & 11. One of the similarities was the single evacuation road. He emphasized the importance of property owner mitigation especially in "hardening" structures ((e.g. securing roof vents) because mitigation and hardening were obviously beneficial in the case of the Alexander Mountain Fire. The work of CWPPIT volunteers was singled out as very important. Discussion explored and clarified these observations. No action.

An Accessibility Proposal was introduced as presented in the Board Packet. The Administrative Officer—serving as Accessibility Officer—presented the proposal requesting Board approval. Including an accessibility policy on the District website is required by Colorado statute.

Action Secretary Lamb moved to approve the Accessibility Policy. Director Groetke seconded. Discussion clarified necessity for Board approval and placement on the website. Motion Carried 4-0

Community Wildfire Protection Plan-Implementation Team Report (CWPPIT)

Coordinator Tom Hausfeld summarized the Coordinator's Report as presented in the Board Packet. Discussion followed regarding storage of the trailer at Station 2, cleaning Station 2, and electrical service at Station 2. Further discussion focused on the work of CWPPIT volunteer members in assisting residents with mitigation efforts. No action.

Budget Committee Report

Committee Chair Delano described efforts to certify the expected revenue for 2025. He described that while revenue is \$50,000 above this year's budget there remains a question of whether or not this level of revenue will be distributed to the District in 2025. The Committee is expecting a decrease of 5% which Chair Delano said was within the committee's planning margins with the current budget being conservative with regard to revenue expectations.

Chair Delano discussed the status of the propane contract and indicated that price is set at \$2.00/gallon now and contract discussions will begin soon.

He said that the Budget Committee will be prepared to make a presentation at the Board's Work Session on September 16, 2024.

Chair Delano recommended that a presentation on the Special District Association's (SDA0 briefing be set on the agenda for September 16, 2024.

Action Setting the SDA report for the September 16, 2024 agenda was approved without dissent.

Vice President's Report

Vice President Jones reported that the search for a volunteer Designated Election Official (DEO) is continuing. He described the procedures and history of DEOs in surrounding Districts, indicating that it is very rare to have a contested election for Board members.

Sourcewell

The status of correspondence with Sourcewell was described as no further developments. The apparatus purchase is proceeding. The Sourcewell correspondence was discussed. The Treasurer recommended that there was no benefit to the District to pursue this correspondence. No action.

Public Hearing

Vice President described the requirements for setting a Public Hearing on the District's budget. Colorado statutes establishes rules regarding scheduling and conducting Public Hearings. One of those rules is the requirement for the Board to pass a resolution setting the Hearing date and purpose. The plan is to set the Public Hearing for September or October, 2024. No action

Public Comments

No comments

Directors' Comments

Treasurer Thompson said that he very much appreciated the presentation by Assistant Chief Henderson and the work of the Budget Committee.

Secretary Lamb indicated that he thought highly of the Chief's report, work of the CWPPIT, and Budget Committee.

Director Groeteke observed that the high quality of the work done by the emergency operations part of the District and the work of the CWPPIT was appreciated. He also singled out the work of the Budget Committee for praise.

Vice President Jones hoped that we could take advantage of the Cedar Park Tour (Alexander Mountain Fire) that might be scheduled. It would be an advantage to actually see the situation that Assistant Chief Henderson described. He also praised the District's emergency operations. He remarked that the possible changes in statutes and regulations present the District with uncertainty as it plans for the future.

Adjournment

Director Groeteke moved to adjourn. Treasurer Thompson seconded.
Motion carried 4-0

Vice President Jones adjourned the meeting at 8:24pm

Respectfully Submitted



Berton Lee Lamb, Secretary

Board Actions

Modified Financial Procedures

Accessibility Policy

SDA Financial Briefing Report Set for September Agenda

SDA Conference Report Set for September Agenda